

Town of Norfolk
Norfolk Town Board Meeting
May 13, 2021

The Norfolk Town Board held its Monthly Meeting on Thursday, May 13, 2021 at 6:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

PLEDGE

The Pledge of Allegiance was said by all present.

APPROVAL OF MINUTES

The minutes of the 4/8/2021 Town Board Meeting were reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

The minutes of the 5/3/2021 Special Town Board Meeting were reviewed and approved with one addition (Kylee Mason is hired for a 6-month probationary period) with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

- Supervisor Pernice reported that he had received 3 bids for the Town Hall Boiler Replacement work:
 - Hyde-Stone \$17,560.00
 - Empire \$14,480.00
 - John Monroe \$ 8,668.94Expecting one more bid to come in from Cornerstone.

REPORTS

*Monthly Police Report: The report of the Police Department was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried

- Supervisor Pernice noted that the Police Reform Plan is complete. Next step is to hold the Public Hearing. Decision to hold the Public Hearing to present the Police Reform Plan on June 10, 2021 6:00pm and the Norfolk Town Hall was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor - Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

- Councilman Purvis asked about the potential drug rehab facility being considered. Code Enforcement Officer Leonard Halpern reported that the property on SH310 near River Road and CR 39 is for sale and there is a party inquiring about purchasing some or all of the land to be converted and used as a medical facility. County Legislator John Burke suggested that if this project gets some traction we should consider involving Jay Ulrich with the Community Services Board as well as OASAS (NYS Office of Addictive Services and Support).

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Dog Control Report: None submitted.

*Monthly Court Report: None submitted.

- Councilwoman Gang noted that the Audit still needs to be done. Town Justice Grubee noted that the reports needed to conduct the audit are now available.

*Verbal Highway Report: Peter Darabon – Highway Superintendent noted the following:

- Highway crew is continuing to assist The Town of Stockholm in hauling blacktop. Expect to be done on Monday. Currently blacktop is being repriced every month, now up \$5 to \$50.61/ton.
- Salt Bid is in, down from \$75/ton to \$65/ton.

- Pre-inspection being done on the new truck. Expect delivery at the end of May or early June.
- Modifications to the pulley system at the sewer treatment plant appear to have fixed the problem of the high rate of air blower failures, they are working great.

EXECUTIVE SESSION

Decision to go into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person was approved with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried. No action was taken.

ACTION ITEMS

* Acceptance of Darcy Holmes's resignation as Court Clerk was approved with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Town Justice Grubee noted that he was not going to pursue finding a replacement for her at this time and would rely on having Lindsay Cota fill in when and if needed in the future.

* Appointment of Charity Shoen to the Library Board was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

Town Supervisor Pernice noted that we are waiting for formal resignation notification from Linda Helmase from the Library Board.

* Donation of \$250.00 to the Hale Cemetery Association was approved with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

* The sidewalk improvements project bid analysis report prepared by Aaron Jarvis P.E. (Tisdal Associates) was discussed. Total base bid is for 3,500 total linear feet of 5' wide sidewalks to be replaced. Town resources will remove and dispose of existing material while contractor will perform everything else. Contractor Bids were received from 4 companies. TJ Fiacco Construction, LLC was determined to be the low bidder for this project.

Approval to award the project to TJ Fiacco Construction, LLC (total project amount of \$117,700.00) was approved with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried.

COUNCIL COMMENTS

- Councilman Paige noted that he has gotten comments from residents expressing concern about the number and size of the propane tanks that are coming in and going out of the paper mill. There was discussion. No action was taken.

APPROVAL OF BILLS

- The May Abstract of Vouchers in the amount of \$144,774.26 as well as a Smith's Hardware Inv. (\$1,269.17), a SLIC Network Solutions Inv. (\$692.11) and NYSATRC Membership Inv. (\$50.00) were reviewed and approved for payment with a motion by Councilman Councilman Paige and Deputy Supervisor Harvey All in Favor – Carried

PUBLIC COMMENTS

None

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Robert Harvey
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: May 14, 2021

Jill M. Molnar – Norfolk Town Clerk